



HYNDBURN

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LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982 (AS AMENDED)

Application for Registration to carry on the [practice of Acupuncture] [business of [Tattooing] [Cosmetic Piercing] [Electrolysis] [Semi-permanent skin colouring]]

To: Hyndburn Borough Council

I/WE HEREBY MAKE APPLICATION under the provisions of the above Act for registration to carry on [the practice of acupuncture] [the business of [tattooing] [ear-piercing] [electrolysis][Semi- permanent skin colouring]] at the premises detailed below:-

Delete any words in square brackets which do not apply

PARTICULARS

1.	Name(s) of Applicant(s) (in full)	
2.	Address(es) of Applicant(s) (i.e. usual place(s) of residence or, in the case of a company or firm, the registered or principal office) Contact tel No: Email Address:	

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3.	Name and Address of premises required to be registered	
4.	Description of premises, including number of rooms, and particulars of arrangements for cleansing of premises, fittings and equipment and sterilisation of instruments <i>(attach separate schedule if necessary)</i>	
5.	Have you previously been registered in this respect in any other district? If so, which?	Yes/No
6.	Have you ever been convicted of any offence under the Act? If so, give details	Yes/No

**A fee of £160.68 accompanies this application/has been paid –
 Receipt number..... (this will be given to you
 once payment is made. Please ask for it)**

Signed:

Dated:

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 privacy notice at <https://www.hyndburnbc.gov.uk/privacy-notice/>*

NOTES:

Fee:

£160.68

Payment should be paid immediately once your application has been submitted.

Please contact Julie Palmer on 01254 380617 and quote code:

7A04009323.

You will be given a receipt number once payment is made. This must be recorded and written in the receipt number line above.

Email your completed application to food_team@hyndburnbc.gov.uk
Or via post to Food & Safety, Environmental Services, Willows Lane Depot, Willows Lane, Accrington, BB5 0RT

Once your application and payment has been received the authority has up to 28 days to process your application. An officer will be in contact to arrange an inspection. Please ensure your correct contact details are on the form above.

You must ensure that you comply with our local byelaws and necessary guidance document(s) before applying. We advise that you do not make any appointments with clients and must not trade until you have received your registration.

Please note as a minimum you are expected to have a wash hand basin and separate equipment sink within your treatment room/premises with running hot and cold water. You may require more sinks depending on your activities.

Ensure that the following documents are available for inspection and you have a photocopy to provide to the officer:

- Training records (if applicable)
- Insurance Documents
- Waste Contract for clinical waste Inc sharps/bin for hazardous waste.
- Consent forms
- Aftercare form
- Treatment Plans (if applicable)
- Cleaning schedules/records

Guidance documents link:

https://www.cieh.org/policy/Tattooing_and_body_piercing_guidance_toolkit.html

Please contact the department for a copy of the local bye laws or any other guidance which the document does not cover above.

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