



# HYNDBURN

The place to be  
an excellent council

## BENEFITS, REVENUES AND CUSTOMER CONTACT

Accrington Town Hall  
Broadway Offices  
Accrington

BB5 1EZ  
01254 388 111

[enquiries@hyndburnbc.gov.uk](mailto:enquiries@hyndburnbc.gov.uk)

### NATIONAL NON-DOMESTIC RATES VACATION FORM

**Please complete all questions:**

Account reference number:
Property reference number:
Property address:
Name on account:
Telephone number:
Forwarding address:
Name and address of property owner: (If owner/occupier state <b>self</b> )
Date vacated property:
Date stopped being the owner or leaseholder:
New occupiers name and address if known:
Date: <span style="margin-left: 200px;">Signed:</span>

### **Where to send this form**

You can provide this information either by post to the address at the top of this page.

Please call or e-mail our Customer Contact Centre, we are open:

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
09.00 – 17.00	09.00 – 17.00	10.00 – 17.00	09.00 – 17.00	09.00- 17.00

If you have any further questions about your Non Domestic Rates please contact us

- By telephone – 01254 388 111
- By email – [enquiries@hyndburnbc.gov.uk](mailto:enquiries@hyndburnbc.gov.uk)
- Online – [www.hyndburnbc.gov.uk/counciltax](http://www.hyndburnbc.gov.uk/counciltax)