

# Agenda

MUNICIPAL YEAR 2011-2012



**HYNDBURN**

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## Communities & Wellbeing Overview and Scrutiny Committee

Wednesday, 20<sup>th</sup> July, 2011 at 10.00 a.m.  
Queen Elizabeth Room, Scaitcliffe House

### Membership

Chair: Councillor Tim O’Kane

Vice-Chair: Councillor Brian Walmsley

Councillors: John Broadley, Clare Cleary, Bernard Dawson and Kath Pratt

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### Overview and Scrutiny Committee Principles

The Committee will exercise the following principles when conducting its business:-

1. At all times adhere to the code of conduct for members and the protocol for member/officer relations.
2. To treat people fairly and with respect and be constructive, especially when challenging people.
3. To seek consensus on the best solutions irrespective of party politics.
4. To be open and transparent.
5. To look for continuous improvement rather than blame.
6. To be inclusive and democratic.
7. To communicate well and constantly.
8. To make best use of available resources.
9. To ensure equality of opportunity.
10. To allow portfolio holders when present to deal with questions and facilitate officer input when under scrutiny.



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## **AGENDA**

**1. Apologies for absence, Substitutions, Declarations of Interest and Dispensations**

**2. Minutes of Meetings**

To receive the Minutes of the meeting of the Communities and Wellbeing Overview and Scrutiny Committee held on 16<sup>th</sup> March, 2011 for approval as a correct record.

**Recommended - That the Minutes be received and approved as a correct record.**

**3. Work Programme 2011/12**

To give consideration to and approve the Communities & Wellbeing Overview and Scrutiny Committee Work Programme for 2011/12.

**Recommended (1) That the draft 2011/12 Work Programme contained in the Appendix to the report be considered for approval;**

**(2) That the Work Programme be submitted to the next meeting of Cabinet for comment; and,**

**(3) That in order to better manage workloads at Overview and Scrutiny Committee meetings, more use be made of written updates for Members.**

**4. 2011 Corporate Strategy Review**

To provide the Committee with an opportunity to feed in to the 2011 Review of the Corporate Strategy and to comment on the proposed changes made to date.

**Recommended (1) That the existing Corporate Strategy supplied with the report (Appendix 1) be reviewed;**

**(2) That the proposed revisions set out in the report (Appendix 1) be considered; and,**

**(3) That any feedback on the existing Strategy, the proposed revisions and any other related comments be provided to the Corporate Performance Manager to inform the review of the Corporate Strategy.**

**5. Overview and Scrutiny Improvement Plan 2010/11 Update and Actions for 2011/12**

To set out the 2010/11 Overview and Scrutiny Improvement Plan and to identify some specific actions for the 2011/12 Municipal Year. The Committee is requested to consider, comment on and review the Improvement Plan.

**Recommended (1) That new targets/actions for the Improvement Plan be set for the Municipal Year 2011/12;**

**(2) That the Improvement Plan and the proposed actions for the 2011/12 Municipal Year be approved.**

**6. Responses of Cabinet to Reports of Overview and Scrutiny - Update**

To note the outcome of the Cabinet's deliberations and its responses to reports relating to Overview and Scrutiny (Cabinet meeting - 8<sup>th</sup> June, 2011).

**Recommended - That the outcome of the Cabinet's deliberations and its responses to reports relating to Overview and Scrutiny be noted.**

**7. Responses of Cabinet to Decisions Called-In by Overview and Scrutiny**

To note the responses of the Cabinet to Decisions Called-In by Overview and Scrutiny.

In accordance with the Council's Procedure Rule C14(g), details of the decisions called-in and the Cabinet's responses to them shall also be reported to the next meeting of the Council for information.

**Recommended - That the responses of the Cabinet to decisions called-in by Overview and Scrutiny be noted.**