

COMMUNITY RIGHT TO BID NOMINATION FORM

Section 1: About the property to be nominated

Name of property	
Address of property	
Postcode	

Section 2: About the property owner

Property owner's name	
Address	
Postcode	
Telephone	
Current occupiers name (s) (see note 1)	

Section 3: About your community organisation

Name of organisation	
Contact Name: Title (see note 2)	

First name:	
Surname:	
Position in organisation:	
E-mail address:	
Address:	
Postcode:	
Telephone:	
Mobile:	

Organisation type (please tick one) (see note 3)			
Parish Council		Unincorporated Community Group	
Neighbourhood Forum		Community Interest Company	
Industrial & Provident Society		Company Limited by Guarantee	
Charity			
How many members do you have (this is particularly important for unincorporated community groups)? (see note 4)			

Section 4: Supporting information for nomination
 (see note 5)

Why do you feel the property is an asset of community value? (see note 6) Please give as much information as possible. Please continue on a separate sheet if you need to (see note 7)

Section 5: Boundary of property

What do you consider to be the boundary of the property?
Please give as much detail/be descriptive as possible (if possible, please include a plan).
(see note 8)

Section 6: Attachment checklist

Copy of group constitution (if you are a constituted group)	
Name & home addresses of 21 members registered to vote in nomination area (if group is not constituted)	
Site boundary plan (if possible)	

Section 7 Declaration

I confirm that to the best of my knowledge the information contained in this nomination form is complete and accurate.

Signed:

Dated:

Guidance Notes:

- (1) The current occupier may not be the same as the property owner and it is important we notify all those who may be affected if the property is listed. Please list all know occupiers if there are more than one.
- (2) The contact name must be the same as the person signing the declaration. Ideally, this will be a member of the management body (chairperson, secretary or treasurer).
- (3) It is important you state which organisation type you are as only those shown here are currently eligible to nominate. Unfortunately any nomination received from any other body will not be accepted.
- (4) Only groups with 21 or more members who are registered to vote in the local area are able to nominate. You will need to provide evidence of this by sending a list of 21 member's names & addresses which we will check against our electoral register.
- (5) Any information entered in this section may be copied and passed on to the owner of the property you are nominating. We will not pass on the rest of the information you supply.
- (6) A building or land is deemed to be of community value if, in the opinion of the Council:
 - The current main use of the building or land furthers the social interests or social wellbeing of the local community, **and** it is realistic to think that there can continue to be a main use of the building or land which will further the social interests or social wellbeing of the local community, although not necessarily in the same way, or;
 - The main use of the building or land in the recent past furthered the social interests or social wellbeing of the local community **and** it is realistic to think that within five years the building or land can be brought back into use in a way that furthers the social interest or wellbeing of the local community, whether or not in the same way as before.

NB:

“Social interests” include (a) cultural interests; (b) recreational interests; (c) sporting interests.

“Wellbeing” means the things that people value in their life that contributes to them reaching their economic, social or environmental potential.

- (7) In here you need to put why you feel the property currently furthers the social interest and / or social wellbeing of the local community or, if it has done so in the recent past, why it is realistic to think that it could do so again in the future.
- (8) We need to know the extent of the property you are nominating; this may include the car park area as an example. However, please note that any area which is in the ownership of a statutory undertaker (i.e. electricity substation) cannot be listed.