

**Equality Impact Assessment  
Level One  
Initial Screening**

**Service Area: Environmental Health**

**Title of policy, procedure, strategy, function or working practice: The provision of Sanitary Accommodation for Customers in Small Catering Premises**

<p><b>1. What are the aims, objectives and intended outcomes of the proposed policy, procedure, strategy, function or working practice to be assessed?</b></p>												
<p>The current British Standard relating to the provision of toilets etc. in small catering premises is felt to be excessive, and the relaxations permitted for small premises are too vague to be readily understood and applied consistently across the range of smaller businesses of this type found throughout the borough. The policy aims to provide clear and consistent advice as to the scale of sanitary provision required by the Council in premises within the Borough of Hyndburn.</p>												
<p><b>2. Who is intended to benefit from the policy, procedure, strategy, function or working practice and in what way? Think about who will benefit and how. This will prompt thoughts on who will not benefit and whether this can be justified.</b></p>												
<p>The policy will benefit local businesses, as it provides for a readily understood scale of provision which is significantly lower than the minimum requirement contained in the British Standard. Customers will benefit, as any new businesses or premises undergoing extensive refurbishment will be required to meet the provisions outlined in the policy, and provide sanitary accommodation for the use of patrons. Existing businesses will not be jeopardised, as the policy is not retrospective.</p>												
<p><b>3. Is there any evidence of impact on people on the grounds of Race, Religion, Gender, Disability, Sexual orientation and age as a result of this policy, procedure, strategy, function or working practice. If there is positive or negative impact then please indicate the levels.</b></p>												
<p><b>a. Race</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Impact : Positive</td> <td style="width: 33%;">Negative</td> <td style="width: 33%;"><b><u>Neutral</u></b></td> </tr> <tr> <td>Level : High</td> <td>Medium</td> <td><b><u>Low</u></b></td> </tr> </table> <p style="text-align: center;"> <input type="checkbox"/>                      <input type="checkbox"/>                      <input type="checkbox"/>  <input type="checkbox"/>                      <input type="checkbox"/>                      <input type="checkbox"/> </p> <p><b>b. Religion</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Impact : Positive</td> <td style="width: 33%;">Negative</td> <td style="width: 33%;"><b><u>Neutral</u></b></td> </tr> <tr> <td>Level : High</td> <td>Medium</td> <td><b><u>Low</u></b></td> </tr> </table> <p style="text-align: center;"> <input type="checkbox"/>                      <input type="checkbox"/>                      <input type="checkbox"/>  <input type="checkbox"/>                      <input type="checkbox"/>                      <input type="checkbox"/> </p>	Impact : Positive	Negative	<b><u>Neutral</u></b>	Level : High	Medium	<b><u>Low</u></b>	Impact : Positive	Negative	<b><u>Neutral</u></b>	Level : High	Medium	<b><u>Low</u></b>
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Impact : Positive	Negative	<b><u>Neutral</u></b>										
Level : High	Medium	<b><u>Low</u></b>										

<b>c. Gender</b>			
Impact : Positive	<input type="checkbox"/>	Negative	<input type="checkbox"/>
Level : High	<input type="checkbox"/>	Medium	<input type="checkbox"/>
		<b><u>Neutral</u></b>	<input type="checkbox"/>
		<b><u>Low</u></b>	<input type="checkbox"/>
<b>d. Disability</b>			
Impact : Positive	<input type="checkbox"/>	Negative	<input type="checkbox"/>
Level : High	<input type="checkbox"/>	Medium	<input type="checkbox"/>
		<b><u>Neutral</u></b>	<input type="checkbox"/>
		<b><u>Low</u></b>	<input type="checkbox"/>
<b>e. Sexual Orientation</b>			
Impact : Positive	<input type="checkbox"/>	Negative	<input type="checkbox"/>
Level : High	<input type="checkbox"/>	Medium	<input type="checkbox"/>
		<b><u>Neutral</u></b>	<input type="checkbox"/>
		<b><u>Low</u></b>	<input type="checkbox"/>
<b>f. Age</b>			
Impact : Positive	<input type="checkbox"/>	Negative	<input type="checkbox"/>
Level : High	<input type="checkbox"/>	Medium	<input type="checkbox"/>
		<b><u>Neutral</u></b>	<input type="checkbox"/>
		<b><u>Low</u></b>	<input type="checkbox"/>
<b>4. Has any positive/negative impacts been identified which cannot be justified?</b>			
<b>YES</b>	Need to proceed to stage 2 or 3 (go to question 5)		
<b><u>NO</u></b>	No need to proceed to stage 2 or 3 (go to question 7)		
<b>5. Should the policy procedure proceed to stage 2 Partial impact assessment or stage 3 Full Impact Assessment?</b>			
STAGE 2	<input type="checkbox"/>	STAGE 3	<input type="checkbox"/>
<b>6. What dates will the stage 2 or stage 3 impacts Assessment be completed by?</b>			
<b>7. Has this Initial Screening been sent to the HR department to be uploaded on the internet?</b>			

