

**Equality Impact Assessment  
Level One Assessment Form**

**Service Area**            **Policy, Partnerships and Performance**

<b>1. What is the name of the proposed policy, procedure, project etc to be assessed.</b>	
Community Engagement Strategy	
<b>2. What are the aims or intended outcomes of the policy to be assessed.</b>	
<p>Vision - Hyndburn is a place where people feel they can influence decisions in a way appropriate to their circumstances.</p> <ul style="list-style-type: none"> <li>• To improve the quality of engagement in the borough</li> <li>• To ensure the community's needs are at the heart of engagement.</li> </ul>	
<b>3. Is there any potential public or staff concern that this function, policy or proposal may have a discriminatory impact</b>	
PUBLIC: No	STAFF: No
<b>4. Is there any other evidence (results of consultations, monitoring data etc) to suggest that the proposals could have an adverse/differential impact on the grounds of</b>	
<ul style="list-style-type: none"> <li>a. Race</li> <li>b. Religion</li> <li>c. Gender</li> <li>d. Disability</li> <li>e. Sexual Orientation</li> <li>f. Age</li> </ul> <p>No evidence to suggest this.</p> <p>The Voluntary Community and Faith Sector represent most of our ETG's and were invited to a workshop to develop the Community Engagement Strategy. Careful consideration was given to equality of inclusion during this session. The workshop was attended by a broad range of representatives.</p> <p>Results: the following equality statements have been included within the strategy:</p> <ul style="list-style-type: none"> <li>• We must actively identify and include relevant individuals and groups in our public engagement.</li> <li>• When considering engagement we will ensure that all individuals and groups are treated with respect and are valued equally.</li> <li>• Both physical access and social inclusion should be priorities when engaging with individuals and groups.</li> <li>• When commissioning engagement, we will treat everyone fairly, in line with our procurement and commissioning policies.</li> <li>• Our good practice in engagement will be an example to others.</li> </ul>	
<b>5. If there is no evidence are there any experts/ relevant groups who you can approach to explore their views on the issues</b>	

Members of the LSP were Involved in the development of the Community Engagement Strategy, and consulted at various stages as a sense check on language and content. Members of the voluntary, community and faith sector (who represent most of our ETG's) were involved with general aspects of the Strategy and with the specific issue equality.

**6. How will the views of these groups be obtained**

Views were obtained and documented throughout the engagement process, via workshops and open consultation over six month period.

**7. Please detail the outcomes of these consultations**

The Community Engagement Strategy was adopted by the LSP Assembly on the 21<sup>st</sup> April 2009.

**8. What are the risks (if any) associated with the policy in relation to the adverse/differential impact on the ETG's**

- Views of the whole community may not taken into account
- The council may provide inadequate opportunity to be involved in local decision making

**9. Considering the evidence above what priority is this policy in relation to the Equality Target Groups. Please provide a rationale for your conclusions**

	High	Medium	Low
Disability			✓
Race			✓
Gender			✓
Sexual Orientation			✓
Age			✓
Religion or Belief			✓

**10. If in your judgment the proposed service/policy etc does have an adverse impact? Can that impact be justified?**

None: the strategy intends to mitigate the risks above.

**11. What steps will you take to address any unjustified impact**

Steps already taken and outlined in the engagements process to develop the strategy.

**12. Are there any additional resource implications for the steps that need to be taken, both in terms of time and finances**

No

**13. How will you monitor the effect of this function, policy etc on the equality target groups**

The Strategy is being monitored via the LSP's Interaction Working Group.

**14. (HR Policies Only) Is the Policy consistent with employment Codes of Practice on Race, Gender and Disability? If not what else needs to be included**

N/A

**15. Does this Policy need to be fully impact assessed? Please give reasons**

No, the document has been through a robust process to eliminate risk and take the views of ETG's into account.

Name Kelly Down Service PPP  
Signed Dated: .20.5.09

**Service Manager Signature**

Approved by Corporate Equalities Planning and Scrutiny Group



**Signed**

**Date**

