

**Equality Impact Assessment
Level One
Initial Screening**

Service Area.....LEGAL SECTION.....

Title of policy, procedure, strategy, function or working practice:

.....BAILIFF CODE OF CONDUCT.....

1. What are the aims, objectives and intended outcomes of the proposed policy, procedure, strategy, function or working practice to be assessed?
The aim of the Bailiff Code of Conduct is to explain the requirements placed upon Bailiff Companies by the Council and covers issues relating to such things as Visiting Standards, Payment Arrangements, Fees, Warrants, Confidentiality and Vulnerable Customers amongst other things.
2. Who is intended to benefit from the policy, procedure, strategy, function or working practice and in what way? Think about who will benefit and how. This will prompt thoughts on who will not benefit and whether this can be justified.
The Council, the Bailiff Companies and residents of Hyndburn will all benefit from the introduction of this Code as it will mean that all are clear on what action can and cannot be taken by Bailiff Companies on the Council's behalf. The Code will be generally available on the Hyndburn Borough Council website and Council offices.
3. Is there any evidence of impact on people on the grounds of Race, Religion, Gender, Disability, Sexual orientation and age as a result of this policy, procedure, strategy, function or working practice. If there is positive or negative impact then please indicate the levels.

a. Race

Impact : Positive Negative Neutral