

**Equality Impact Assessment
Level One
Initial Screening**

Service Area...LEGAL SECTION

**Title of policy, procedure, strategy, function or working practice: ...
ENFORCED SALES PROCEDURE**

1. What are the aims, objectives and intended outcomes of the proposed policy, procedure, strategy, function or working practice to be assessed?
<p>The Procedure will help to improve the visual appearance of the Hyndburn area by bringing empty properties into use. It is hoped that by selling a property that is in a derelict condition there is a likelihood that the new owner will refurbish the property and it will become inhabited.</p> <p>The Procedure will also reduce the outstanding debt to the Council as, upon the sale of a property, outstanding debts to the Council will be recovered from the proceeds of sale.</p>
2. Who is intended to benefit from the policy, procedure, strategy, function or working practice and in what way? Think about who will benefit and how. This will prompt thoughts on who will not benefit and whether this can be justified.
<p>The Residents within Hyndburn will benefit from the improved appearance of the area by bringing a property back into use, particularly when the property is in their locality.</p> <p>When a property becomes occupied rather than empty the general quality of life of the local people improves as derelict properties can become the target of vandalism or other anti social behaviour.</p>
3. Is there any evidence of impact on people on the grounds of Race, Religion, Gender, Disability, Sexual orientation and age as a result of this policy, procedure, strategy, function or working practice. If there is positive or negative impact then please indicate the levels.
<p>a. Race</p> <p>Impact : Positive <input type="checkbox"/> Negative <input type="checkbox"/> Neutral <input type="checkbox"/></p> <p>Level : High <input type="checkbox"/> Medium <input type="checkbox"/> Low <input type="checkbox"/></p>

b. Religion

Impact : Positive Negative Neutral
Level : High Medium Low

c. Gender

Impact : Positive Negative Neutral
Level : High Medium Low

d. Disability

Impact : Positive Negative Neutral
Level : High Medium Low

e. Sexual Orientation

Impact : Positive Negative Neutral
Level : High Medium Low

f. Age

Impact : Positive Negative Neutral
Level : High Medium Low

4. Has any positive/negative impacts been identified which cannot be justified?

YES Need to proceed to stage 2 or 3
(go to question 5)

NO No need to proceed to stage 2 or 3
(go to question 7)

5. Should the policy procedure proceed to stage 2 Partial impact assessment or stage 3 Full Impact Assessment?

STAGE 2

STAGE 3

6. What dates will the stage 2 or stage 3 impacts Assessment be completed by?	
7. Has this Initial Screening been sent to the HR department to be uploaded on the internet?	
YES <input type="checkbox"/>	NO <input type="checkbox"/>
8. (HR Policies Only) Is the Policy consistent with employment Codes of Practice on Race, Gender and Disability? If not what else needs to be included	

Name
Signed

Service
Dated

Service Manager Signature

Approved by Departmental Equalities Representative.
Signed Date

