

Monitoring and Evaluation

All event organisers must ensure that agreed protocols and plans have been implemented.

1. Inspections

Hyndburn Borough Council Officers, and duly authorised agents, reserve the right of entry to any part of your event at all times, for inspection or any other purpose. Where the Council determines that an event organiser has persistently or seriously failed to meet the requirements of the Events Application Protocol, or Premises Licence, or has failed to implement agreed plans, the Council is entitled to suspend the event for such a period as is considered necessary to ensure that any failures or breaches are rectified.

The Events Safety Advisory Group (ESAG), set up to ensure public safety is at the centre of the decision making process with regards to events and to ensure a multi-agency, co-ordinated approach, will monitor and review the successes and problems associated with events, with the aim of improving standards and to reduce the possibility of repeat problems.

2. Debriefs

Where appropriate, event debriefs and evaluations will be conducted with event organisers to address concerns and improvements for future applications. The group will also carry out regular inspections of events as determined necessary.

3. Granting permissions

As landowner, HBC have the authority to refuse consent at any time should an event not comply with Council Protocol, Licencing terms and conditions or if the event is considered unsuitable for any other reason, at their absolute discretion.

Who monitors compliance to legislation and best practice?

The **Event Safety Advisory Group** (ESAG) has been set up to provide advice on event safety matters, to ensure that public safety is maintained at temporary and outdoor events held in Hyndburn – however large or small. ESG considers all event-licensing requests and offers advice and guidance to all parties concerned in the planning and organisation of events. This includes events held on both off-road sites and the public highway.

The group is made up of representatives from:

- Hyndburn Borough Council (Environmental Health)
- Hyndburn Borough Council (Health and Safety)
- Hyndburn Borough Council (Licensing)
- Lancashire County Council (Highways)

Failure to adhere to this guidance could result in your licence being refused, revoked, or, at worst, legal action if your event goes ahead and something goes wrong. The safety concerns and advice given by ESAG to event organisers will be documented. If there is an incident resulting in court / public inquiry proceedings, we have an obligation to notify the safety advice given to event organisers about any event to any investigating authorities.