

# Agenda

MUNICIPAL YEAR 2014-2015



**HYNDBURN**

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an excellent council

## Management Review Committee

Tuesday, 27<sup>th</sup> January 2015 at 10.15 a.m.  
Room 1, Scaitcliffe House

### Membership

Chair: Councillor Miles Parkinson

Councillors: Peter Britcliffe, Clare Cleary, Paul Cox and Nick Collingridge

## AGENDA

1. **Apologies for Absence, Substitutions, Declarations of Interest and Dispensations**

2. **Minutes of Last Meeting**

To submit the [Minutes](#) of the last meeting of the Management Review Committee held on 30<sup>th</sup> July 2014 for approval as a correct record.

**Recommended - That the Minutes be received and approved as a correct record.**



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### **3. Drug and Alcohol Policy**

To present a draft Drug and Alcohol Policy for approval.

[Report attached](#)

[Draft Policy attached](#)

- Recommended**
- (1) That the draft Drug and Alcohol Procedure be approved;**
  - (2) That the new procedure be implemented, following the required communication to all employees and training to all managers, with effect from 1<sup>st</sup> April 2015; and,**
  - (3) That the financial provisions outlined in paragraph 3.6 of the report be agreed.**