

Accrington Town Hall

Broadway Offices

Accrington

BB5 1EZ



Housing Benefit and Council Tax Support : Students

You must complete this form if you or your partner are students and you are claiming Housing Benefit or Council Tax Support.

Please answer all on this form in order for us to process your application for Housing Benefit and Council Tax Support correctly.

You will need to provide any relevant proof of all of the income that you declare on this form.

You will also need to provide a copy of your Student Grant/Loan notification letter.

You can provide this information by post to the address at the top of this page.

We are open:

Monday	Tuesday	Wednesday	Thursday	Friday
09.00 – 16.45	09.00 – 16.45	10.00 – 16.45	09.00 – 16.45	09.00- 16.45

If you have any further questions about your Housing Benefit or Council Tax Benefit please contact us

- By telephone – 01254 388 111
- By email – enquiries@hyndburnbc.gov.uk
- Online – www.hyndburnbc.gov.uk/benefits

Check your Benefits, Council Tax and Business Rates on-line. Register at www.hyndburnbc.gov.uk to get your unique PIN number

Section 1: About you

Benefit Reference Number	8	0							
Your Name									
Address									
Telephone number									
Email address									
Name of student									
Term-time address if different to above									
Date of Birth (DD/MM/YY)									
Names of all other adults living in the property									

Section 2: About your course

Name of college or university		
Address		
Duration of Course (e.g 1 year, 2 years etc)		
Course Title		
College/University registration number		
Is your course Further or Higher education?		
Your current year of study. (e.g 1 st year, 2 nd year etc)		
Dates of 1 st term this year	From:	To:
Dates of 2 nd term this year	From:	To:
Dates of 3 rd term this year	From:	To:
Additional weeks	From:	To:
How many weeks are there in total in your academic year?		
If you are on a sandwich course, please give the dates of your work experience:		
From:	To:	

Section 3: About your student income

Do you receive any of the following:	YES	NO	Annual Amount £
Local Education Authority Award			
Money from a Deed of Covenant			
Scholarship/Bursary			
Sponsorship			
Financial Support from parents/family			

	YES	NO
Have you applied for a student loan.		
If YES, what is the value of your student loan		
Please provide evidence that you received a student loan		
Have you been refused a student loan?		

Section 4: Other information

Please give your address during the summer vacation if it is different to the address to which your claim for Housing Benefit or Council Tax Support is for.

--

	YES	NO
Does your rent reduce during the summer vacation?.		
If YES, how much is the reduced amount of rent that you are charged?		

Section 4: Declaration

Even if someone else has filled this form in form you, you must sign this declaration if you can.

Please read this declaration carefully before you sign it:

- I confirm that as far as I know, this information I have provided on this form is correct and complete
- I understand that if I have given information that is incomplete or incorrect that you may take legal action against me
- I know that I must let you know in writing straight away about any change in my circumstance that could affect my claim
- I understand and agree that the information help by you for the purposes of me claim may be shared with the Local Education Authority for the purpose of determining a child's eligibility for free school meals or any other benefit, and with Lancashire County Council on One Connect for the purpose of determining my entitlement to a Social Fund Loan or other similar benefit.

Signature of the person claiming	
Please print your name here	
Date	

If this form has been completed by someone other than the claimant or claimant's partner, please tell us why you are filling this form in on behalf of the claimant.

--

Your name if you have completed this form for the claimant	
Your signature	
Your relationship to the claimant	
Date	

Your declaration – to be completed by the account holder.

I declare that the information I have provided in this form is correct and I will inform Hyndburn Borough Council of any change which may affect this discount within 21 days of the change.

Signed

Date