

Agenda

MUNICIPAL YEAR 2011-2012



HYNDBURN

The place to be
an excellent council

Resources Overview and Scrutiny Committee

Tuesday, 13th March, 2012 at 10.00 a.m.
Queen Elizabeth Room, Scaitcliffe House

Membership

Chair: Councillor Ken Moss

Vice-Chair: Councillor Wendy Dwyer

Councillors: Paul Cox, June Harrison, Susan Haworth, Doug Hayes, Terry Hurn
and Ian Robinson

Overview and Scrutiny Committee Principles

The Committee will exercise the following principles when conducting its business:-

1. At all times adhere to the code of conduct for members and the protocol for member/officer relations.
2. To treat people fairly and with respect and be constructive, especially when challenging people.
3. To seek consensus on the best solutions irrespective of party politics.
4. To be open and transparent.
5. To look for continuous improvement rather than blame.
6. To be inclusive and democratic.
7. To communicate well and constantly.
8. To make best use of available resources.
9. To ensure equality of opportunity.
10. To allow portfolio holders when present to deal with questions and facilitate officer input when under scrutiny.



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Page 1

AGENDA

1. Apologies for absence, Substitutions, Declarations of Interest and Dispensations

2. Minutes of Meetings

To receive the Minutes of the meetings of the Resources Overview and Scrutiny Committee held on 31st January and 21st February, 2012 for approval as correct records.

Recommended - That the Minutes be received and approved as correct records.

3. Procurement Update

To respond to the recommendations put forward by the Committee to the Procurement Working Group at its meeting held on 1st November, 2011 and to suggest recommendations which the Committee can put to Cabinet for changes to procurement procedures. **Report to follow.**

Recommended - That consideration be given to the suggested recommendations for changes to procurement procedures.

4. Business Plan Updates

To receive updates on the Service Plans for the following services, including any key performance issues arising:-

- a) Legal and Democratic Services
- b) ICT Services
- c) Corporate Policy Team (formerly Policy, Partnerships and Performance Team)

Recommended - That the Committee review and comment on the above Business Plan Updates.

5. Overview and Scrutiny Improvement Plan

To submit a report setting out the 2011/12 Overview and Scrutiny Improvement Plan and seeking identification of some specific actions for the 2012/13 Municipal Year. The Committee is requested to consider, comment on and review the Improvement Plan appended to the report, agree the set recommendations for the 2012/13 Improvement Plan and discuss further improvements which could be made to the Overview and Scrutiny function.

- Recommended**
- (1) That the progress against the 2011/12 Improvement Plan be noted;
 - (2) That the new targets/actions for the Improvement Plan for the Municipal Year 2012/13, as detailed in Paragraph 3.6 of the report, be approved;
 - (3) That consideration be given to the additional actions to be included in the Improvement Plan; and,
 - (4) That the Improvement Plan and proposed actions for the 2012/13 Municipal Year be approved.

6. Exclusion of the Public

Recommended - That, in accordance with Section 100A(4) Local Government Act 1972, the public be excluded from the meeting during the following item, when it is likely, in view of the nature of the proceedings that there will otherwise be disclosure of exempt information within the Paragraph at Schedule 12A of the Act specified at the item.

7. Business Plan Update - Corporate Policy Team - Community Safety

(The report will contain exempt information under the Local Government Act 1972, Schedule 12A, Paragraph 7 - Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime).

To provide an update on the work of the Corporate Policy Team in relation to Community Safety.

Recommended - That the contents of the report be noted.

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