

Agenda

MUNICIPAL YEAR 2011-2012



HYNDBURN

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an excellent council

Resources Overview and Scrutiny Committee

Tuesday, 1st November, 2011 at 9.30 a.m.

Queen Elizabeth Room, Scaitcliffe House

Membership

Chair: Councillor Ken Moss

Vice-Chair: Councillor Wendy Dwyer

Councillors: Paul Cox, June Harrison, Susan Haworth, Doug Hayes, Terry Hurn
and Ian Robinson

Overview and Scrutiny Committee Principles

The Committee will exercise the following principles when conducting its business:-

1. At all times adhere to the code of conduct for members and the protocol for member/officer relations.
2. To treat people fairly and with respect and be constructive, especially when challenging people.
3. To seek consensus on the best solutions irrespective of party politics.
4. To be open and transparent.
5. To look for continuous improvement rather than blame.
6. To be inclusive and democratic.
7. To communicate well and constantly.
8. To make best use of available resources.
9. To ensure equality of opportunity.
10. To allow portfolio holders when present to deal with questions and facilitate officer input when under scrutiny.



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Published on Thursday, 13th October, 2011

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AGENDA

1. Apologies for absence, Substitutions, Declarations of Interest and Dispensations

2. Minutes of Meetings

To receive the Minutes of the meeting of the Resources Overview and Scrutiny Committee held on 13th September, 2011 and the Minutes of the Extra-Ordinary meetings of the Committee held on 3rd and 14th October, 2011 for approval as correct records. **14th October, 2011 Minutes to follow.**

Recommended - That the Minutes be received and approved as correct records.

3. Procurement Update

To inform the Committee of the steps which the Council can take to make it easier to do business with the Council and to respond to comments put forward by the Committee at its meeting on 13th September, 2011.

Recommended (1) That the report be noted; and,

(2) That the following priorities for action in terms of procurement in line with the recommendations from the report to Committee on 13th September, 2011 be agreed:-

a) Publication of a Contracts Register on the Council's website

b) The setting up of a system of web alerts to which businesses could sign up to.

4. Treasury Management Strategy Update

To receive an update relating to the Treasury Management Strategy. **Report to follow.**

Recommended - That the report be noted.

5. Budget Monitoring Report

To receive an update relating to Budget Monitoring. **Report to follow.**

Recommended - That the report be noted.

6. Benefits Service Update

To receive an update relating to the Benefits Service performance, service delivery and future plans.

Recommended - That the contents of the report be noted.

7. Dog Warden Service Update

To inform the Committee of the work currently being undertaken on dog related activities.

Recommended - That the contents of the report be noted and recommendations, if any, to improve the dog warden service be made.

8. PREVENT Update

To update the Committee on the current PREVENT Agenda.

Recommended - That the report be noted.

9. Overview and Scrutiny Annual Report 2010/11

To present the Overview and Scrutiny Annual Report for 2010/11.

Recommended - That the report be noted and the simplified formal of the Annual Report be supported.

10. Responses of Cabinet/Council to Reports of Overview and Scrutiny - Update

To note the outcome of the Cabinet's and the Council's deliberations and responses to reports on Overview and Scrutiny

Recommended - That the outcome of the Cabinet's and the Council's deliberations and responses to reports relating to Overview and Scrutiny be noted.