

# Agenda

MUNICIPAL YEAR 2011-2012

## Extra-Ordinary Resources Overview and Scrutiny Committee

Monday, 3<sup>rd</sup> October, 2011 at 1.00 p.m.  
Queen Elizabeth Room, Scaitcliffe House

### Membership

Chair: Councillor Ken Moss

Vice-Chair: Councillor Wendy Dwyer

Councillors: Paul Cox, June Harrison, Susan Haworth, Doug Hayes, Terry Hurn  
and Ian Robinson

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### Overview and Scrutiny Committee Principles

The Committee will exercise the following principles when conducting its business:-

1. At all times adhere to the code of conduct for members and the protocol for member/officer relations.
2. To treat people fairly and with respect and be constructive, especially when challenging people.
3. To seek consensus on the best solutions irrespective of party politics.
4. To be open and transparent.
5. To look for continuous improvement rather than blame.
6. To be inclusive and democratic.
7. To communicate well and constantly.
8. To make best use of available resources.
9. To ensure equality of opportunity.
10. To allow portfolio holders when present to deal with questions and facilitate officer input when under scrutiny.



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## **A G E N D A**

**1. Apologies for Absence, Substitutions, Declarations of Interest and Dispensations**

**2. Call-In Procedure Note**

To advise the Committee of the Procedure to be followed at the meeting in relation to Call-Ins.

**Recommended - That the Procedure be noted.**

**3. Call-In of Cabinet Decision - Future Provision of Community Advice Centre Services**

At its meeting held on 14<sup>th</sup> September 2011 the Cabinet resolved:-

“(1) That Cabinet authorises the Chief Executive to take all necessary steps to cease the operation of the Community Advice Centre at Cannon Street and establish new arrangements for the provision of this service through the Hyndburn Cultural Association at the Scaitcliffe Centre on Hannah Street;

(2) That the Chief Executive be delegated authority to finalise the terms of all necessary legal agreements with the Hyndburn Cultural Association for the future provision of these services at a cost of £12,000 per annum for a fixed period up to 31<sup>st</sup> March 2014, this arrangement to be finalised as soon as practicably possible; and,

(3) That the financial savings arising from the new arrangement be brought forward as part of the controlling group’s budget review”.

In accordance with the Call-In Procedure for Cabinet Decisions, the Procedure has been activated. The undermentioned reasons for the Call-In have been given:-

“(1) It is believed that the decision was taken without consultation with relevant organisations giving similar services in the Borough, or any other consultation with users and Councillors. It is felt that Hannah Street was not on a bus route and the report did not clarify how non motorists could attend; and,

(2) It is believed that there are other organisations such as Citizens’ Advice Bureau who could provide this service and would be grateful for the short term financial assistance”.

A copy of the Cabinet report and the extract of the Minute relating thereto are appended to the attached Call-In Form.

**Recommended - That a decision on the Call-In be reached.**