



# HYNDBURN

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## APPLICATION FOR A PERMIT TO MAKE A STREET COLLECTION OR SALE

### NOTE:

Four weeks notice is required for the issue of a permit and all applications **MUST** be accompanied with a **SUPPORTING LETTER** written on letter headed paper by a member of the Charity / Society authorising the applicant to collect on behalf of the Charity / Society.

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_/\_\_\_\_/20\_\_\_\_

### PARTICULARS OF COLLECTION

1. Full name of applicant:

2. Full address of applicant:

  
  
Postcode: 

3. Contact telephone number:

4. For which Charity / Society is the collection taken place for and where are the proceeds being sent to?

5. Over which area(s) are you proposing to collect?

Accrington\* / Church / Oswaldtwistle / Rishton / Altham / Great Harwood, \* If Broadway – separate permit required – contact Licensing Section

6. What date is the collection taking place and what times are required?

7. Are you proposing to collect money?

8. Are you proposing to collect in other forms?  
If so, in what nature?

9. Approximately how many people are you proposing to authorise to act as collectors in the area to which this application is made?

10. Are you proposing that a payment should be paid out of the proceeds of the collection to either collectors or other persons?  
If so, please provide details.

11. Is the application being made for the same purpose as in other areas?  
If so, to what Authorities?

12. Has the applicant / anyone connected with the promotion of the collection been refused a licence or order under the Act, or had a licence or order revoked? If so, please provide details.

13. Is it proposed to promote this collection in conjunction with a House to House Collection?  
If so, will the accounts be submitted together or as separate?

14. If the collection is for a War Charity, state if the Charity has been registered or exempted from registration under the War Charities Act 1940?  
What is the name of the registration Authority and date of registration or exemption?

**ALL COMPLETED FORMS NEED TO BE RETURNED TO:**

**HYNDBURN BOROUGH COUNCIL  
LICENSING DEPARTMENT  
SCAITCLIFFE HOUSE, ORMEROD STREET,  
ACCRINGTON  
BB5 0PF**