



**BOROUGH OF HYNDBURN**  
HOME OF THE ACCRINGTON PALS

**ENVIRONMENTAL SERVICES**

Parks and Cemeteries

Willows Lane

Accrington

BB5 0RT

Email: [andrew.hayhurst@hyndburnbc.gov.uk](mailto:andrew.hayhurst@hyndburnbc.gov.uk)

Your ref:

Our ref: AJH/ AC

Ask for: Andrew Hayhurst

Direct Line: 01254 356258

Date: 02/03/2022

Dear Sirs

Re: Accrington Cemetery Depot.

Please be advised that Hyndburn Borough Council are seeking tenders for: The demolition and construction and associated external works in connection with the replacement of the existing welfare and depot facilities at, Accrington Cemetery, Burnley Road Accrington, BB5 6HA.

In line with Local Government and Hyndburn Borough Council procurement rules, the tender documents will be available for download on Council's web site: "Doing business with Hyndburn Borough Council" where you will be able to find all of the necessary drawings and associated documents in order that you may submit a tender.

It is strongly advised that; the contractor should visit the site to determine the site constraints and accessibility for the proposed works, taking into account the prevailing ground conditions and levels, existing buildings and site restrictions. The site is generally open to the public however should you require an accompanied visit please contact the sender.

The cemetery and crematorium will remain open for burials and cremations during the works and the contractor will need to take account of this in preparing their program of works and construction phase health and safety plan.

In order for your submission to be considered, please provide one copy of each of the attached documents:

- Equalities Undertaking (signed)
- Restrictive practices certificate (signed)
- Form of Tender (signed)
- Priced Schedule of Works
- Construction Phase Health and Safety Plan
- Program of works

Also attached are a tender evaluation model (against which all tender returns will be evaluated) and Hyndburn Borough Council standard terms and conditions.



For the purposes of this tender we will be operating a two envelope system as detailed below, failure to adhere by the instructions may invalidate the tender return.

One copy of the contract documents, duly completed and signed, shall be placed within a sealed self-addressed envelope (1), this envelope should then be placed in a second sealed envelope (2). The sealed envelopes shall then be delivered to: Hyndburn Borough Council, Environmental Services, Willows Lane Depot, Willows Lane, Accrington, Lancashire, BB5 0RT. The envelope or cover (2) must not bear any mark indicating the sender but should be endorsed in the lower left corner with the scheme title "Accrington Cemetery Depot Tender" and date for return., tender return date: **14:00hrs on Thursday April 14<sup>th</sup>, 2022.**

## Tender Document List

Client: Hyndburn Borough Council

Project: Accrington Cemetery & Service Yard

Location: Accrington Cemetery, Burnley Road Accrington BB5 6HA

Job Ref: 20065

Date/Rev: 25-02-2022

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Documents forming tender are as follows :-

- Restrictive Practices form (HBC)
- Tender Evaluation Model (HBC)
- Equalities Statement (HBC)
- Sub-Contractor List (HBC)
  
- Pre Construction Information (IDC)
  - Incorporating: Ground Investigation Report (Worms Eye); Asbestos Survey Report (CMC); Designers Hazard Mitigation Report (Gravica)
- Specification (IDC)
- Demolition Method Statement (IDC)
- Architectural Drawings (IDC)
  - 20065-01-B Existing Plan/Topo
  - 20065-21-C Foundation and Drainage Plan
  - 20065-22-D Ground Floor Plan
  - 20065-23-B Roof Structure Plan
  - 20065-24-C Roof Plan
  - 20065-25-C Elevations 1
  - 20065-26-E Elevations 2



20065-27-C Sections 1  
20065-28-B Sections2  
20065-29-C Heating and Electrical Plan  
20065-30-C Fire Strategy  
20065-31-A Detail Drawing 1  
20065-32-A Detail Drawing 2  
20065-33-B Proposed Site Plan  
20065-35-A Site Compound Layout  
20065-36-A Site Preparation Works  
20065-37-B Ground Floor Setting Out Plan  
20065-45-A Drying Room Plan & Elevations  
20065-46-A Toilet 1 Plan & Elevations  
20065-47-A Toilet 2 Plan & Elevations  
20065-48-B Kitchen Plan & Elevations  
20065-50-C Window Louvre Schedule  
20065-51-C Door Schedule

- Structural Engineers Drawings (Gravica)

1484 GRV B01 01 DR SE-101

1484 GRV B01 01 DR SE-102

1484 GRV B01 01 DR SE-103

1484 GRV B01 01 DR SE-104

Should you require any additional information please do not hesitate to contact the sender.

Yours faithfully



Andrew J Hayhurst  
Senior Parks Development Officer  
Hyndburn Borough Council

